Vineyard Oak Homeowners Association, Inc.

P.O. Box 491 • Bel Air, Maryland 21014

RESALE DISCLOSURE REQUEST

The cost of the Resale Certificate for the Vineyard Oak Homeowners Association, Inc., is $150.00. Please complete the following Resale Disclosure request form and mail it along with a check or money order made payable to **Vineyard Oak Homeowners Association, Inc.,** to the above address. Please note that it takes about three (3) weeks to process a completed request, and only completed requests accompanied by payment will be processed. Normally, the Association does not expedite requests. For more information, please visit the Association web site at http://www.vineyardoak.net. You may also send an e-mail to vineyardoakhoa@gmail.com.

Expected Settlement Date: _____

Title Company/Settlement Agent Name: _____
Address: _____
Phone: _____ Fax: _____ E-mail: _____

Property Address: _____
Is this property located in the Forest Retention Area? ❍ Yes ❍ No

Current Owner(s) Name(s): _____

Current Owner(s) Contact Information: _____
Phone: _____ Fax: _____ E-mail: _____

Mail Resale Certificate to: ❍ Property address listed above
❍ Other address: _____

Purchaser Name(s): _____

Architectural Review: I/we have made the following improvements/changes to my/our property (check all that apply):

❍ Addition ❍ Hot Tub ❍ Pool
❍ Awning ❍ Mailbox ❍ Retaining Wall
❍ Deck ❍ Patio ❍ Storage Shed
❍ Fence or Screen ❍ Play Structure ❍ Storm Door

❍ Change of Exterior Color (provide color and item changed): _____

❍ Tree Removal (provide information on trees removed): _____

❍ Other (please list): _____

Please note: Any changes made to the exterior which have not received prior Architectural Review approval will not be covered in the Resale Certificate and will be noted as an existing violation. This also may delay completion of the Resale Certificate. If you have not received approval for any exterior item, please submit your form to the Architectural Review Committee as soon as possible. The form for this can be found on our website at http://www.vineyardoak.net. If you have any questions, please contact the Board at vineyardoakhoa@gmail.com.

I/WE HEREBY CERTIFY that I/we have received Architectural Review Approval for the above noted items. Upon request, I/we agree to provide verification of architectural approval for alterations made on my/our property.

_____ _____
Signature of Owner Signature of Owner

_____ _____
Date Date